

OXON CHURCH OF ENGLAND PRIMARY SCHOOL
SCHOOL STATEMENT OF CHARGING AND REMISSIONS POLICY

1. Chapter III (Sections 449 to 462) of The Education Act, 1996 requires the Governing Body to:-

“.....determine and keep under review a policy with respect to the provision of, and the classes or descriptions of cases in which they propose to make charges for, any optional extra or board and lodging in respect of which charges are permitted by Section 455”.

2. The Governing Body have noted that The Education Act 1996 allows charges to be made in the following areas:-

Optional Extras	Activities not related to the National Curriculum or to prescribe public examinations or to fulfil duties relating to religious education taking place “out of school time”.
Individual Instrumental Tuition	Individual instrumental tuition not related to the National Curriculum or to prescribed public examinations
Materials Used In Craft Subjects	Subject to the parents having agreed in advance they wish to own the finished product.
Board and Lodgings Charges	<p>At any time (“in school time” or “out of, or ‘deemed out’ of, school time”) subject to, for residential visits taking place or, deemed to take place “in school time” only, full remission to those parents in receipt of: -</p> <ul style="list-style-type: none"> • Income Support • Income-based Jobseeker’s Allowance • Income-related Employment and Support Allowance • Support under Part VI of the Immigration and Asylum Act 1999 • The guaranteed element of Pension Credit • Child Tax Credit (provided you’re not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190) • Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit <p>Universal Credit - if you apply on or after 1 April 2018 your household income must be less than £7,400 a year (after tax and not including any benefits you get)</p>
Examination Entry Fees	<p>Public examinations not prescribed in regulations.</p> <p>Prescribed public examinations where the pupil has not been prepared by the school.</p> <p>Re-sits of prescribed public examinations where no further preparation has been provided by the school.</p>

3. The Education Act 1996 does not debar voluntary contributions being made by parents.

The Governing Body would wish to try and ensure that the level of visits and activities established at the School continue but emphasise to parents that this can only happen with their full support and that activities will either be substantially reduced or cease altogether if parents are not prepared to contribute voluntarily.

The Governing Body note that parents are not debarred from making voluntary contributions in any situation including those in receipt of the qualifying benefits set out in 2. Above under "Board and Lodgings charges" contributing towards the costs of board and lodgings if they so wish.

The Governing Body also note that there are no restrictions on the level of voluntary contribution that can be made nor are there any restrictions as to the use to which such contributions may be put.

4. The Governing Body notes that The Education Act 1996 prescribes:

- That no charges (other than for board and lodging costs as described in 2. above) may be levied for school activities taking place or deemed to take place "in school time".
- Those voluntary contributions must be genuinely voluntary.
- That there is no obligation on parents to contribute.
- Those pupils who do not contribute will not be treated differently according to whether or not their parents have made any contribution.

The Governing body recognises that participation in all trips and visits is voluntary and notwithstanding charging requirements parents have the right, for whatever other reasons, to choose that their children not participate.

5. The Charging and Remissions Policy for the Oxon CE Primary School will, for the time being, be as follows:-

- (i) The Governors reserve the right to make charges where the law allows and as set out in 2 above.
- (ii) Individual instrumental tuition able to be accommodated at the wishes of parents will be on the understanding that parents meet the full costs involved.
- (iii) From time to time it may be possible for the costs of trips and activities to be subsidised either wholly or in part from private school funds and the school budget. Parents will be so informed when these occasions arise.
- (iv) When an "in school time" residential visit is arranged, remission of board and lodging costs will be provided by the school to those who are entitled and who claim.
- (v) The Governing Body has instructed the Headteacher to include on the website that parents will be asked to meet or contribute towards the costs of damage to or loss of school property arising out of individual pupils' behaviour.

POLICY DATE – November 2022